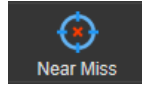


Near Miss Module



Tracking and trending on Near Miss incidents is a great tool to help analyze events and occurrences that could potentially lead to more serious incidents in the future. Categorize Near Misses by creating a customizable list of Types - adding as many options as needed. Use corrective actions to ensure that any contributing factors are remedied and prevent a potential recordable incident. Classify the potential risk severity associated with each Near Miss to quantify how serious the consequences of the incident could have been if not caught in time. Add custom fields to the input form to allow for capturing organization specific information and pull these custom fields into reports for individual locations as well as roll up reporting at the corporate level. Create unique Dashboards to visually represent any/all key elements of Near Miss incidents to identify trends and patterns.

Incident Form - Near Miss

Case Number: New Incident Created By: Rebekah Youssi Created On: 2/28/2017 3:35 PM PST Save and Close

General Details Employee Details **Near Miss Details** Root Cause Causal Factors

Location Details

Work Location: Chicago *Case Status: OPEN - (GATHERING INFORMATION)

Major Event (If applicable): [SELECT ONE] Location Code: Manufacturing

*Incident Level: [SELECT ONE] ?

*Severity Consequence Matrix: [SELECT ONE] ?

Did accident occur on employer premises? Yes No

Was this incident preventable? Yes No

*Weather conditions at time of incident: [SELECT ONE]

Dates, Times and Preparer Information

*Date of Incident: [SELECT] Incident Time: - : - : - *Date Reported to Employer: [SELECT] Time Reported to Employer: - : - : -

Work Shift: [SELECT ONE] Part of Shift: [SELECT ONE]

*Preparer First Name: Rebekah *Preparer Last Name: Youssi *Preparer Phone: *Preparer Title:

Preparer Information is the same as Contact? Yes No

General Details

Work Station/Area: [SELECT ONE] Specific Location (Loading dock, Warehouse, etc.):

*Give a Brief Description of the Incident:

Employee and/or Contractor description of what happened:

What Happened Corrective Actions Files/Updates Cost / Hours People Involved History Review / Approval Communication

Save and Close